

## Child Missing Education Checklist

Child has not started at school as expected.  
Child is absent with no contact from parent.

Attempt daily contact with parent and all other contacts provided to school by telephone, email.  
Home visits  
Letters  
Enquire with any other agencies involved with the family

If no contact has been made to ascertain pupil's whereabouts by the 10th day - Child Missing Education referral form - CME1 to be completed and emailed securely to named EWO.

If contact has been made with parent and school are informed by parent that for whatever reason, the pupil is not attending, school should commence their non-attendance procedures.

If at any point during this time, school have concerns that may suggest that the welfare of the pupil is at risk, they must make a referral to MASH.